

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. Contract Number		Page of Pages 1 1		
2. Amendment/Modification Number DCGF-2008-R-0001-001		3. Effective Date 20-Nov-07		4. Requisition/Purchase Request No.		5. Solicitation Caption Comprehensive Assessment of DC	
6. Issued By: Office of Contracting and Procurement Group IX 441 4th Street, N.W. Suite 700 South Washington, DC 20001			Code		7. Administered By (If other than line 6) University of the District of Columbia Vice President for Management 4200 Connecticut Avenue, NW Washington, DC 20008		
8. Name and Address of Contractor (No. Street, city, country, state and ZIP Code)				(X) 9A. Amendment of Solicitation No. DCGF-2008-R-0001			
				X 9B. Dated (See Item 11) 11/8/2007			
				10A. Modification of Contract/Order No.			
				10B. Dated (See Item 13)			
Code		Facility					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
X The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning <u>One</u> copies of the amendment: (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to: (Specify Authority)							
The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) set forth in item 14, pursuant to the authority of 27 DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input checked="" type="checkbox"/> is required to sign this document and return <u>1</u> copies to the issuing office.							
14. Description of amendment/modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) THIS AMENDMENT (001) IS TO AMEND SOLICITATION NO. DCGF-2008-R-0001AS FOLLOWS:							
A) The contact for information regarding this solicitation stated on Page 1, Section 10 is revised as follows: DELETE: Gregory Nance (202) 724-5438 gregory.nance@dc.gov INSERT: MaryAnn Harris (202) 274-5426 mharris@udc.edu							
B) Answers to Offeror-Submitted Questions are provided in Attachment 1.							
C) The term of the contract as stated in Section F.1 is revised as follows: DELETE: F.1 TERM OF CONTRACT- The term of the contract shall be from date of award through 120 days thereafter, but no later than February 29, 2008 INSERT: F.1 TERM OF CONTRACT- The term of the contract shall be for 120 days from date of award .							
Except as provided herein, all terms and conditions of the document referenced in Item (9A or 10A) remains in full force and effect.							
15A. Name and Title of Signer (Type or print)				16A. Name of Contracting Officer Gena Johnson			
15B. Name of Contractor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
(Signature of person authorized to sign)				(Signature of Contracting Officer)		11/20/07	

ATTACHMENT ONE

Questions Submitted by Prospective Offerors in Connection with Solicitation No. DCGF-2008-R-0001 (Comprehensive Assessment of UDC) & The Official District's Answers Provided in Response

- QUESTION 1:** Is UDC seeking a review of just academic operations or academic operations and administrative operations that support academics?
- ANSWER 1:** UDC is seeking a review of the Academic Operations.
- QUESTION 2:** Within the context of academic operations, is the primary focus on academic programs or the entire scope of academic operations?
- ANSWER: 2** The focus is on the entire scope of academic operations.
- QUESTION 3:** Is governance part of this study?
- ANSWER: 3** Question unclear. Please provide more detail.
- QUESTION 4:** What is meant by "assessing the efficiency and effectiveness of all current programs?" —Is the University concerned with cost, quality, program size, graduation rates, funding, etc?
- ANSWER: 4** The Contractor shall assess the relative value of the input and output of the current academic programs.
- QUESTION 5:** Is there a long range campus master plan? If so what is the current status?
- ANSWER: 5** Yes, there is a master plan that is ongoing.
- QUESTION 6:** Is there a long range institution strategic plan? If so what is the current status?

ANSWER: 6 **Yes, there is a strategic plan that is ongoing.**

QUESTION 7: Will the review team have access to monitoring and other reports from key funding sources?

ANSWER: 7 **No**

QUESTION 8: Which institutions does UDC consider to be peer institutions?

ANSWER: 8 **The Contractor shall determine the peer institutions.**

QUESTION 9: To what extent is there an expectation that faculty, staff, students and alumni will be part of the review process?

ANSWER: 9 **If the Contractor determines the need for participation of faculty, staff, etc., the University will attempt to make them available as needed.**

QUESTION 10: What's the expected start date? Depending on contract execution, access to the campus, as well as access to individuals we may need to talk with could be an issue particularly during the holidays.

ANSWER: 10 **The expected award date is Mid to late December.**

QUESTION 11: What's driving the urgency for a final report by 29 February 2008?

ANSWER: 11 **The report is needed for the University oversight hearing in February.**

QUESTION 12: When do you expect to award this contract?

ANSWER: 12 **See answer 10.**

QUESTION: 13 Is the due date for the proposal still 11/28/07?

ANSWER: 13 **Yes, the closing date is still 11/28/07.**

QUESTION: 14 **What is the period of performance?**

ANSWER: 14 **The period of performance is 120 days from date of award. Section F.1 is therefore revised to read: "The term of the contract shall 120 days from date of award." The District, however, does expect to receive the final report by February 29, 2008.**

QUESTION: 15 **Are there some community needs that should be addressed in the assessment?**

ANSWER: 15 **The Contractor shall determine if there are any community needs that need to be addressed.**

QUESTION: 16 **Anticipated award date?**

ANSWER: 16 **See answer 10.**